



MEETING MINUTES

Department: Rentals, Vac & Service Date: June 6 & June 8 2023

Attendees: June 6: Paige, Maurice, Mark, Daniel, Chris, John E., Joseph, Rocky, Faith, Ryan, Shaun,

Tom,

June 8: Paige, Kevin, John E, Brad, Charles, Tyler, Dwight, Rocky, Nathaniel, Jayson, Adelito,

Jan, Cliff, Coralee, Joe, Kyle,

Absent: Jaden, Luke, John C, Andrew

Topic 1 – Incidents

- Roll over on gas plant. No injuries, no environmental damage. Truck and trailer total loss.
 - Remember to be aware of your surroundings at all times.
 - Use a spotter in tight spots
 - Use alternate route when possible
 - If you are having a bad day, give yourself a time out. Just breath, relax and reconvene
- Follow up with chemical burn incident in May
 - OHS investigated, cannot prove our toilets/product caused the reaction
 - Toilet was cleaned out the day prior to the incident
 - I have created a QR Code with links to Safety Data sheets to be placed in all toilets

Topic 2 – Trip Inspections

- Must conduct thorough trip inspections daily
- Check fluids
- Overfilled forklift with oil, could have blown the engine if it was not caught
- Bystanders are catching defects on trucks AFTER a driver has “conducted” a trip inspection
- See pics for an example of a near miss caught last week

Topic 3 – House Keeping

- Keep your trucks tidy. It is not acceptable to have garbage piled up in the trucks
- Organize your cabs and tool boxes
- Managers will get you small totes or something to help keep cabs free of clutter, ask us
- If your truck is a mess after someone else uses it, let us know

Other

- J&J disks, 1 order costs us \$7800 and lasts about 6 months, don't waste them
- We are slammed right now, you are all doing great. We appreciate your hard work!
- You NEED to wear full PPE at Aquatera, they are getting frustrated with CPO. Need coveralls, safety boots, safety glasses AND a hard hat. Even at the meter.



CP0



PO



**OPEN YOUR CAMERA AND
HOVER OVER QR CODE!**



countrypumpout.ca

Safety Resources
Safety Data Sheets
Access to full website
Etc...



[CPO Employee Portal](#)

Site Orientations
Inspection Reports
Incident Reports
Hazard Assessments
JSA/Formal Hazard As.
Emergency Response
Employee Resources
And more!

